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|  | Confidential school statementAccess arrangements and reasonable adjustments (AARA) |

This school statement, or a document containing the same information, must be submitted with all applications for QCAA-approved AARA. The staff member most familiar with the needs of the student in relation to their disability, impairment and/or medical condition should prepare this statement. The information provided needs to be current and relate to the relevant assessment period. The details of currency for documentation can be found in Section 6.4.5 of the QCE and QCIA policy and procedures handbook.

Information provided in this statement is treated in the strictest confidence and used only for the purpose of determining the student’s AARA application.

Fill out all fields and sign the last page. Submit this statement as part of an AARA application via the QCAA portal.

### Student details

|  |  |
| --- | --- |
| Student name |       |
| School |       |
| LUI |       |

### Student disability, impairment and/or medical condition

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| Comment on how the student’s disability, impairment and/or medical condition affects their daily functioning in the classroom |
|       |

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| Describe how the disability, impairment and/or medical condition is a barrier to the student’s access to the assessment and/or to the student’s ability to communicate a response to assessment |
|       |

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| What kind of arrangements has the student used previously at school that help them to be able to complete timed assessment? |
|       |

### Staff member details

This section **must** be signed by the staff member who completed it.

|  |  |
| --- | --- |
| Name |       |
| School/organisation |       |
| Position |       |
| Phone |       | Mobile |       |
| Email |       |

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |    /    /      |